

EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY

RFP TITLE: Copy Center Supplies -ESC Region 19 Purchasing Cooperative
RFP NUMBER: 11-6637
RFP OPENING DATE: February 17, 2011
CONTRACT TERM: Date of award until March 31, 2012 with the option to extend in 12-month increments not to exceed 36 months in the aggregate
(Extended by ESC Region 19 until March 31, 2013)
(Extended by ESC Region 19 until March 31, 2014)

FUNDING SOURCE: Various
RFP's ISSUED: 7
RESPONSES: 2
ADVERTISEMENT DATES: January 6, 2011 & January 23, 2011
BOARD MEETING DATE: March 17, 2011

RECOMMENDED FOR AWARD: **QUILL CORPORATION**
SPECTRUM PAPER CO. INC. (HUB)

TOTAL (estimated) \$250,000.00

EXPLANATIONS:

Award of this contract will enable ESC-Region 19 and its Purchasing Cooperative members to purchase specialty copy center and print shop supplies required for daily operations. In all instances, administration is recommending low bid meeting specifications unless otherwise noted.

SPECIFICATIONS PROVIDED BY: Victoria Armas
ESC Region 19 Copy Center

EVALUATION COMMITTEE: Royce Cleveland
ESC Region 19 Purchasing

Nancy Alvarado
ESC Region 19 Purchasing

Martin Camacho
ESC Region 19 Purchasing

Victoria Armas
ESC Region 19 Copy Center

ORDER INFORMATION:

Quill Corporation

Attn: Michael Faugust
100 Schelter Rd.
Lincolnshire, IL. 60069-3621
800-634-4809
Fax: 800-789-2016
www.quill.com / bid@quill.com

This vendor offers a discount of 50% catalog discount for other copy paper items.

Spectrum Paper Company, Inc.

Attn: ~~Tommy Hernandez~~ Jim Brown
27 Concord St.
El Paso, TX. 79906
915-595-0020
Fax: 915-595-3435
www.spectrumpaper.com

SPECIAL CONDITIONS

1. Delivery will be a part of this bid and the cost for delivery must be provided with responses.
2. Minimum order for delivery will be \$250.00 with shipping included in price.
3. Orders less than \$250 can be picked up at vendor or vendor can add S & H to invoice.
4. Any brand substitutions must be approved in writing before substitutes can be sold.
5. ESC Region 19 and its membership reserves the option to award individually and/ or in groups, whatever is determined to be in the best interest of the ESC's clients.
6. Pricing should be firm for 6 months with cost increase considerations to be reviewed on an individual basis thereafter based on current market circumstances.
7. Award criteria for this contract will be 75% pricing and quality of goods submitted and 25% past vendor performance and reference checks.
8. Samples should be available upon request during the evaluation process

PLEASE CHECK OFF PURCHASING COOPERATIVE MEMBERS VENDOR CAN SERVICE;

- ANTHONY ISD
- BURNHAM WOOD CHARTER SCHOOLS
- CANDLELIGHTERS OF EL PASO
- CANUTILLO ISD
- CHRISTIAN JOY CENTER ACADEMY
- CITY OF EL PASO
- CITY OF HORIZON
- CITY OF SOCORRO
- CLINT ISD
- EL PASO ACADEMY EAST
- EL PASO CATHOLIC DIOCESE SCHOOLS
- EL PASO COMMUNITY COLLEGE
- EL PASO ISD
- EL PASO COMMUNITY COLLEGE
- EI PASO MHMR
- EL PASO SCHOOL FOR EXCELLENCE
- EL PASO WATER UTILITIES
- FABENS ISD
- HOUSING AUTHORITY OF THE CITY OF EL PASO TEXAS
- LA FE PREPARATORY SCHOOL
- MARCANA ENTERPRISES DBA CHILDREN'S KINGDOM LEARNING CENTER
- REGION 19 MAIN BUILDING
- REGION 19 HEAD START
- SAINT MARK'S SCHOOL
- SAINT RAFAEL SCHOOL
- SAN ELIZARIO ISD
- SOCORRO ISD
- TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER
- TORNILLO ISD
- UNIVERSITY OF TEXAS AT EL PASO
- YSLETA ISD
- YWCA OF EL PASO

NOTE- This bid is only applicable for service of goods to local ESC Region 19 Purchasing Cooperative members in the El Paso County area including any new members that join the cooperative during the contract period.

Item	Description	Pack Size	Price
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1. 2-Part NCR Paper
- Reverse/ Straight Pre collated
 - 20# heavy weight carbonless
 - Imation or better for use on RISO Duplicators and Canon High Speed Copiers
 - Brand/ Code **Wausau**

5000 / ctn. ~~\$ 55.34 / ctn.~~ ~~\$58.60~~ ~~\$62.12~~

\$65.84

1st Low – Spectrum Paper Co., Inc.

Quill Corporation – No Bid

~~Price Increase Effective September 5, 2011~~

~~Price Increase Effective April 6, 2012~~

Price Increase Effective April 8, 2013

2. 3-Part NCR Paper
- Reverse Pre collated
 - 20# heavy weight carbonless
 - Imation or better for use on RISO Duplicators and Canon High Speed Copiers
 - Brand/ Code **Imation – Nekoosa Coated**

5000 / ctn. ~~\$ 62.30 / ctn.~~ ~~\$66.04~~ ~~\$70.00~~

\$74.20

1st Low – Spectrum Paper Co., Inc.

Quill Corporation – No Bid

~~Price Increase Effective September 5, 2011~~

~~Price Increase Effective April 6, 2012~~

Price Increase Effective April 8, 2013

3. 4-Part NCR Paper
- Reverse Pre collated
 - 20# heavy weight carbonless
 - Imation or better for use on RISO Duplicators and Canon High Speed Copiers
 - Brand/ Code **Imation – Nekoosa Coated**

5000 / ctn. ~~\$ 62.90 / ctn.~~ ~~\$66.67~~ ~~\$70.69~~

\$74.93

1st Low – Spectrum Paper Co., Inc.

Quill Corporation – No Bid

~~Price Increase Effective September 5, 2011~~

~~Price Increase Effective April 6, 2012~~

Price Increase Effective April 8, 2013

<u>Item</u>	<u>Description</u>	<u>Pack Size</u>	<u>Price</u>									
4.	<ul style="list-style-type: none"> 5-Part NCR Paper Reverse Pre collated 20# heavy weight carbonless Imation or better for use on RISO Duplicators and Canon High Speed Copiers Brand/ Code <u>Imation – Nekoosa Coated</u> 	<u>5000 / ctn.</u>	\$ 63.80 / ctn. \$67.62 - \$71.67 <u>\$75.97</u>									
			<u>1st Low – Spectrum Paper Co., Inc.</u>									
			<u>Quill Corporation – No Bid</u>									
			Price Increase Effective September 5, 2011									
			Price Increase Effective April 6, 2012									
			<u>Price Increase Effective April 8, 2013</u>									
5.	<ul style="list-style-type: none"> Single Sheet NCR Paper CF & CB Availability Various Colors Imation or better for use on RISO Duplicators and Canon High Speed Copiers Available Colors – <u>white, canary, pink, green, gold</u> Brand/ Codes <u>Imation – Nekoosa Coated</u> 	<u>5000 / ctn.</u>	<table border="1"> <thead> <tr> <th></th> <th><u>White</u></th> <th><u>Color</u></th> </tr> </thead> <tbody> <tr> <td><u>CB</u></td> <td>\$ 63.10 / ctn. \$66.87 \$70.88 <u>\$75.13</u></td> <td>\$ 63.98 / ctn. \$67.82 \$68.98 <u>\$73.11</u></td> </tr> <tr> <td><u>CF</u></td> <td>\$ 45.88 / ctn. \$48.63 \$51.54 <u>\$54.63</u></td> <td>\$ 49.78 / ctn. \$52.77 \$55.94 <u>\$59.29</u></td> </tr> </tbody> </table>		<u>White</u>	<u>Color</u>	<u>CB</u>	\$ 63.10 / ctn. \$66.87 \$70.88 <u>\$75.13</u>	\$ 63.98 / ctn. \$67.82 \$68.98 <u>\$73.11</u>	<u>CF</u>	\$ 45.88 / ctn. \$48.63 \$51.54 <u>\$54.63</u>	\$ 49.78 / ctn. \$52.77 \$55.94 <u>\$59.29</u>
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			<u>1st Low – Spectrum Paper Co., Inc.</u>									
			Price Increase Effective September 5, 2011									
			Price Increase Effective April 6, 2012									
			<u>Price Increase Effective April 8, 2013</u>									
6.	<ul style="list-style-type: none"> Chip Board (Plain) 8 ½" x 11" Brand/ Code <u>Gray Chipboard</u> 	<u>960 / bdl.</u>	<u>\$26.25 / bdl.</u>									
			<u>1st Low – Spectrum Paper Co., Inc.</u>									

<u>Item</u>	<u>Description</u>	<u>Pack Size</u>	<u>Price</u>
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7.	Chip Board (Plain)		
	<ul style="list-style-type: none"> • 8 ½" x 14" • Brand/ Code <u>Gray Chipboard</u> 	<u>760 / bdl.</u>	<u>\$26.85/ bdl</u>

1st Low – Spectrum Paper Co., Inc.

8.	Chip Board (Plain)		
	<ul style="list-style-type: none"> • 11" x 17" • Brand/ Code <u>Gray Chipboard</u> 	<u>480 / bdl.</u>	<u>\$26.25 / bdl.</u>

1st Low – Spectrum Paper Co., Inc.

9.	Cover		
	<ul style="list-style-type: none"> • 8 ½ " x 11" Clear plastic cover • No rounded corners or edges • Heavy 10 mil. • Brand/ Code <u>Southwest Plastic # 400 HASC</u> 	<u>100 / bx.</u>	<u>\$14.34 / bx.</u>

1st Low – Spectrum Paper Co., Inc.

10.	67 lb. Cardstock		
	<ul style="list-style-type: none"> • Various Colors • 8 ½" x 11" • Available Colors <u>blue, cream, tan, gray, pink, orchid, green, canary, buff, golden rod, cherry, salmon, white</u> • Brand/ Code <u>Boise Fireworx / Domtar Colors</u> 		

\$ 4.34 / pk. \$ 34.72 / ctn.

1st Low – Spectrum Paper Co., Inc.

- Available Colors white# 82318, ivory# 82368, blue# 82328, yellow# 82338, grey# 82348Q
- Brand/ Code Wasau Brand

250 sheets per pk. white paper @ \$4.34 \$5.32 / pk. color paper @ \$5.23 \$6.02/ pk.

2nd Low – Quill Corporation

Price Increase Effective April 25, 2013

11.	67 lb. Cardstock		
	<ul style="list-style-type: none"> • Various Colors • 8 ½" x 14" • Available Colors _____ • Brand/ Code _____ 	No Bids Received	

_____ \$ _____

Item	Description	Pack Size	Price
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12. 67 lb. Cardstock

- Various Colors
- 11" x 17"
- Available Colors white, blue, cream, ivory, tan, gray, pink, orchid, green, canary, buff, golden rod, cherry, salmon
- Brand/ Code Domtar

1,000 / ctn. \$ 36.56 / ctn.

1st Low – Spectrum Paper Co., Inc.

13. 90 lb. Cardstock

- Various Colors
- 8 ½" x 11"
- Available Colors white, ivory, blue, canary, buff, salmon, green, cherry
- Brand/ Code Domtar

	<u>White</u>	<u>Colors</u>
2,000 / ctn.	\$ 29.59 / ctn.	\$ 36.67 / ctn.

1st Low – Spectrum Paper Co., Inc.

- Available Colors white# 49311Q , ivory# 49181, canary# 49141, blue# 49421
- Brand/ Code Wasau Brand

250 sheets per pk. white cardstock @ \$5.00 \$5.76/ pk. color cardstock @ \$5.44 \$ 6.26/ pk.

2nd Low – Quill Corporation

Price Increase Effective April 25, 2013

14. 90 lb. Cardstock

- Various Colors
- 8 ½" x 14"
- Available Colors _____
- Brand/ Code _____

No Bids Received

_____ \$ _____

15. 90 lb. Cardstock

- Various Colors
- 11" x 17"
- Available Colors _____
- Brand/ Code _____

No Bid Received

_____ \$ _____

Item	Description	Pack Size	Price		
16.	Certificate Paper				
	<ul style="list-style-type: none"> • 25% cotton • Various colors • Available Colors <u>white #404C , ivory #404IC, natural #404NC</u> • Brand/ Code <u>Southworth Brand</u> 	<u>24 lb. / bx.</u>			
		<u>white</u>	<u>500 / bx.</u>	<u>\$ 9.69 / bx.</u>	<u>\$ 10.85 / bx</u>
		<u>others</u>	<u>500 / bx.</u>	<u>\$ 10.49 / bx.</u>	<u>\$ 11.40 / bx</u>

1st Low Quill Corporation

Price Increase Effective April 25, 2013

- Available Colors **N/R**
- Brand/ Code **The Image Shop #21101201**

5000 / cs. **\$ 105.80 / ctn.**

2nd Low Spectrum Paper Co., Inc.

17.	Colored Paper			
	<ul style="list-style-type: none"> • 20 lb. • 8 ½" x 11" • Various Colors • Available Colors <u>blue #720559, green #720561, canary #720563, golden rod #720565, pink #720567, ivory #720569, grey #720571</u> • Brand/ Code <u>Quill Brand</u> 	<u>500 / sheets / ream</u>	<u>\$ 3.74 / ream</u>	<u>\$ 3.81 / ream</u>

1st Low Quill Corporation

Price Increase Effective April 25, 2013

- Available Colors **blue, buff, canary, cherry, gold, gray, green, ivory, pink, salmon, tan**
- Brand/ Code **Boise or Domtar**

5000 / ctn. **\$ 37.65 / ctn.** **\$40.28**

2nd Low Spectrum Paper Co., Inc.

Price Increase Effective November 1, 2013

Item	Description	Pack Size	Price
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18. Colored Paper

- 20 lb.
- 8 1/2" x 14"
- Various Colors
- Available Colors blue, buff, canary, cherry, gold, gray, green, ivory, pink, salmon
- Brand/ Code Boise or Domtar

5000 / ctn. ~~\$ 52.40 / ctn.~~ **\$56.06**

1st Low – Spectrum Paper Co., Inc.

Price Increase Effective November 1, 2013

- Available Colors blue #720573, canary #720577, green#720575, pink #720581, ivory #720583
- Brand/ Code Quill Brand

500 / sheets / ream ~~\$ 5.28 / ream~~ **\$ 5.68 / ream**

2nd Low – Quill Corporation

Price Increase Effective April 25, 2013

19. Colored Paper

- 20 lb.
- 11" x 17"
- Various Colors
- Available Colors blue, buff, canary, cherry, gold, gray, green, ivory, pink, salmon, tan
- Brand/ Code Boise or Domtar

2500 / ctn. ~~\$41.10 / ctn.~~ **\$43.97**

1st Low – Spectrum Paper Co., Inc.

Price Increase Effective November 1, 2013

20. Colored Copier Paper (60-70 lb. text)

- Glossy Finish
- 1 sided
- Various Colors
- Available Colors _____
- Paper Weight _____
- Brand/ Code _____

No Bids Received

_____ \$ _____

Item	Description	Pack Size	Price
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21. Colored Copier Paper (60-70 lb. text)
- Glossy Finish
 - 2- sided
 - Various Colors
 - Available Colors **white only**
 - Paper Weight **11x17 70 lb.**
 - Brand/ Code **Nekoosa Coated**

2000 / ctn **\$ 52.46 / ctn.**

1st Low – Spectrum Paper Co., Inc.

22. Smooth Cover
- 80lb cover
 - Smooth Finish
 - Available colors **white only**
 - Available Sizes: **8.5x11**
 - Amount per ream: **N/R**
 - Paper Weight: **80 lb. cover**
 - Brand/Code: **Domtar Lynk**

N/R **\$ 46.00**

1st Low – Spectrum Paper Co., Inc.

23. Glossy Cover
- 80lb Cover
 - Glossy Finish
 - Available Colors **white only**
 - Available Sizes: **8.5x11 and 17x11**
 - Amount per Ream: **N/R**
 - Paper Weight : **80 lb. cover**
 - Brand/Code: **Domtar Lynx**

8.5x11 **1250 / ctn.** **\$ 25.68 / ctn.**

17x11 **750 / ctn.** **\$ 28.20 / ctn.**

1st Low – Spectrum Paper Co., Inc.

Item	Description	Pack Size	Price
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24. A-9 Envelopes
- Available Colors **white**
 - Available Sizes: _____
 - Amount per Box: _____
 - Paper Weight: _____
 - Brand/Code: **National Envelope**

1000 / ctn. **\$ 57.00 / ctn.**

1st Low – Spectrum Paper Co., Inc.

25. A-2 Envelopes
- Available Colors **white**
 - Available Sizes: **N/R**
 - Amount per Box: **N/R**
 - Paper Weight: **24 lb. or 70 lb.**
 - Brand/Code: **National Envelope**

1000 / ctn. **\$30.69 / ctn.**

1st Low – Spectrum Paper Co., Inc.

26. #10 Envelopes
- Available Colors **white #WWIDES**
 - Available Sizes: **4 1/8 x 9 1/2**
 - Amount per Box: **500**
 - Paper Weight: **24 lb.**
 - Brand/Code: **Quill Brands**

500 / bx. **\$ 5.49 / bx.** **\$ 5.54 / bx.**

1st Low Quill Corporation
Price Increase Effective April 25, 2013

27. Classic Crest Writing
- Available Finish : **smooth**
 - Available Colors: **N/R**
 - Available Sizes: **8.5x11**
 - Amount Per Ream: **N/R**
 - Paper Weight: **24 lb.**
 - Brand/Code: **Neenah**

5000 / ctn. **\$ 141.86 / ctn.**

1st Low – Spectrum Paper Co., Inc.

As of February 2012 Spectrum Paper no longer a merchant of Neenah Paper

Item	Description	Pack Size	Price
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28. Royal Fiber
- Available Finish: _____
 - Available Colors: _____
 - Available Sizes: _____
 - Amount Per Ream: _____
 - Paper Weight: _____
 - Brand/Code: _____

No Bids Received

_____ \$ _____

29. Discount from Retail for other related items **see below**
- **Catalog and/or price list to be included for consideration**

Spectrum Paper Company, Inc. - 22%

**Quill Corporation - 15% catalog discount
50% catalog discount – copy paper**

Name of contact person or employee who will be responsible for this account along with their contact information;

**Spectrum Paper Company, Inc. - Tommy Hernandez Jim Brown – 915-595-0020
Fax – 915-595-3435
Cell – 915-355-1988
Email – tommy@spectrumpaper.com jimbrown@spectrumpaper.com**

**Quill Corporation - Michael Faugust - 800-634-4809 x 1458
Email – michael.faugust@quill.com**

Approved by: _____ Date: _____

(James R. Vasquez- Executive Director) (March 2, 2011)
 (James R. Vasquez- Executive Director) (March 1, 2012)
 (James R. Vasquez- Executive Director) (March 12, 2013)