

**EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY**

RFP TITLE: Background Screening Services – ESC Region 19 Allied States Cooperative

RFP NUMBER: 17-7255

RFP OPENING DATE: July 13, 2017

CONTRACT TERM: Date of award until July 31, 2019 with the option to extend another three (3) years annually, not to exceed 60 months in the aggregate.

FUNDING SOURCE: Various
(Extended by Region 19 ASC until July 31, 2020)
(Extended by Region 19 ASC until July 31, 2021)
(Extended by Region 19 ASC until July 31, 2022)

RFP's ISSUED: 33

RESPONSES: 2

ADVERTISEMENT DATES: Washington Post – June 5, 2017 & June 12, 2017
El Paso Times – June 5, 2017 & June 12, 2017

BOARD MEETING DATE: August 17, 2017

RECOMMENDED FOR AWARD TOTAL (estimated) **One Source The Background Check Company Inc.**
\$2,000,000.00/per

year EXPLANATIONS:

Award of this contract will enable ESC-Region 19 and Region 19 Allied States Cooperative members to establish a contract with vendor(s) for Background Screening Services for those procurements that must comply with the new federal EDGAR requirement when federal funds are being utilized. Awarded vendors received an overall score above 8.0 out of a possible 10. Castle Branch, Inc. was not recommended due to the fact that the numerous exceptions that were taken and the requirement of an additional contract between ASC-Region 19 and Castle Branch, Inc. were not found to be in the best interest of ASC, or its members.

SPECIFICATIONS PROVIDED BY: Royce Cleveland
ESC Region 19 Allied States Cooperative

EVALUATION COMMITTEE: Royce Cleveland
ESC Region 19 Allied States Cooperative

Rebecca Hernandez
ESC Region 19 Allied States Cooperative

Renae Lawrence
ESC Region 19 Allied States Cooperative

Contact Information

One Source The Background Check Company Inc.

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Omaha, NE 68124
800-608-3645
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[Item and Price List](#)

Service to all 50 States

SPECIAL CONDITIONS- READ CAREFULLY

1. It is the intent of this solicitation to award vendor(s) that can provide services to all ESC Region 19 ASC members as well as awarded contractors. Vendor should provide a full spectrum of services offered.
2. Prices shall remain firm for the first 12 months of the contract period. Price changes and catalog updates will be considered after the first 12 months. Vendors are to submit their requests on their company letterhead, indicating the contract award number and specify the changes that they are requesting to be made to the contract. The vendor needs to submit the request 30 days prior to the effective date of the increase to review, authorize and notify Cooperative members.
3. Vendor must provide proof of required insurance for award consideration. Vendors who cannot provide these requirements need not respond to this proposal.
4. All price lists must be submitted with proposal.
5. If vendor provides additional goods and / or services not identified in this RFP that will result in cost savings to ESC Region 19 Allied States members, please provide details including pricing, discounts, specifications and cost saving analysis on company letterhead and signed by an authorized vendor representative.

REQUIRED QUESTIONNAIRE

1. Total number of employees?

One Source The Background Check Company Inc. 34

2. Number of years in business?

One Source The Background Check Company Inc. 36

3. Does vendor charge additional fees for work performed outside normal business hours? If yes, please explain.

One Source The Background Check Company Inc. No

4. Provide a designated contact person for expedited/emergency work.

One Source The Background Check Company Inc. Bridget Klabunde

5. This bid will be for use by ESC Region 19 and its ESC Purchasing Cooperative members as well as any other members that join during the contract period. Will the vendor agree to service other members throughout the period of the contract performance? If not, please explain:

One Source The Background Check Company Inc. Agreed

6. Provide four (4) educational or related references company has provided services to in the past 12 months? Information must have Agency Name, Contact person, person's title, phone number, mailing address, and email address if available. **ON FILE**

Approved by: _____

Date: _____

(Armando Aguirre – Executive Director)
(Armando Aguirre – Executive Director)
(Armando Aguirre – Executive Director)
(Armando Aguirre – Executive Director)

(July 24, 2017)
(May 23, 2019)
(April 22, 2020)
(April 26, 2021)

