

SPECIAL CONDITIONS

1. **This contract will be awarded “all or none” to the most responsible contractor who can facilitate the requirements outlined in this proposal.**
2. **Members of the ESC- Region 19 Purchasing Cooperative include Educational, Higher Education, Local Governments, Charter Schools, and other non-profit educational institutions.**
3. **Award criteria for this contract will be 65% overall pricing, 15% vendor reputation and past performance with similar type educational and governmental businesses, 10% on service and training model, and 10% on web and program administration.**
4. **Vendor must provide a link to its current web site for Microsoft Licensing Terms, Conditions, Pricing, and Special Conditions for award consideration with its proposal for evaluation purposes.**
5. **Vendor must provide a list of 3 current Educational Clients, 3 local and/or State Governmental Clients, and 3 Higher Education Accounts it has done business with for evaluation and award consideration. The ESC-Region 19 evaluation committee will not be responsible for references that do not contact us back when messages are left after the second effort to contact them is made.**
6. **Potential vendors must provide detailed documentation on its licensing services, how it functions, software upgrade consulting, and training expertise for award consideration.**
7. **Vendors must have a local service representative in the El Paso market who is capable of servicing the current members of the ESC Region 19 Purchasing Cooperative. An established service representative staff will be an important part of this award, as the awarded vendor must be able to expedite and work with established Microsoft accounts on the fly with a minimal learning curve about existing and any new ESC Region 19 Purchasing Cooperative members.**
8. **By responding to this contract, vendor attests that pricing submitted is the lowest pricing it offers any of its customers for the Microsoft Product reselling.**
9. **The written response received will include minimally the following information for award consideration in addition to completion of all forms on this RFP;**
 - I. **Listing of employees currently working and living in Texas including the names of the communities and offices they work out of;**
 - II. **Complete listing and description of services, consulting, and functions the vendor agrees to provide to members of the ESC Region 19 Purchasing Cooperative including future members;**
 - III. **Web site for evaluation purposes showing product listings and Microsoft pricing for the various ESC Region 19 Purchasing Cooperative members based on their status (Educational, Higher Education, Local Government, State Government, and or Non-Profit/ Health Care);**
 - IV. **Complete details about its training and licensing expertise and protocol;**
 - V. **A complete current price list in affect as of the date of the due date on this RFP;**

- VI. A complete summary of the history of the company including total number of employees, investments in technology, account tracking, and any other relevant information as it pertains to this contract;

SPECIAL CONDITIONS

10. The agreement will be a Select 3 year agreement-Select Standard Enrollment, not Select Plus
11. The agreement is for Microsoft Volume Licensing
12. The vendor must be classified as a Microsoft Large Account Reseller (LAR).
13. The current Microsoft Licensing Agreement started on August 31, 2009 and expires on August 31, 2012.
14. Potential vendors will provide pricing on the spread sheet and a complete listing of all Microsoft Pricing as an additional supplement.

SHI comments to terms and conditions attached at the end of award summary

Approved by: _____
(James R. Vasquez)
(James R. Vasquez)
(Armando Aguirre – Executive Director)

Date: _____
(July 5, 2012)
(June 19, 2013)
(July 22, 2014)